



# Virtual Presentations That Work

*Joel Gendelman*

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## **THE COMPLETE USER'S GUIDE TO GOING VIRTUAL--AND GETTING RESULTS**

With today's virtual technology, you can manage your business faster, reduce your expenses, and reach a larger market than ever before. The technology is there. All you need is the imagination and talent to harness its power.

This all-in-one guide is your virtual tool kit of cutting-edge ideas and proven techniques to get the results you want. Learn to . . .

- Master the innovative use of virtual presentation tools such as Adobe Acrobat Connect Pro, WebEx, Microsoft Live Meeting, and GoTo Meeting
- Meet the challenges of motivating an audience that you cannot see
- Deliver active presentations that compel participants into action
- Use icebreakers, games, and polling to keep your audience engaged every step of the way
- Master the art of moderating thrilling discussions
- End your presentations with a bang

Filled with essential checklists, step-by-step instructions, troubleshooting tips, and revealing case studies, this must-have guide shows you how to make this robust new technology work for you.

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