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This **Microsoft PowerPoint 2013, Exam 77-422** is the only Microsoft Official Academic Course (MOAC) textbook. This series includes a complete classroom instructional program. The PowerPoint 2013 text is mapped to the PowerPoint 2013 certification exam objectives and is designed to re-enforce workforce skills. With this book students learn to create complex slide shows such as product plans, reports, and marketing materials. Students will learn how to create slide shows based on custom templates generated by others and reuse slides. They will master the creation of slides that include sophisticated data presented in visual formats. They will know how to pause and move back and forth in slide shows, jump to specific slides, drill down to supporting data, mark up slides and much more. PowerPoint 2013 certification can help students with classwork and differentiate job hunters in today's competitive job market.

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